

**In the Court of Common Pleas, Delaware County Ohio**  
**COURT CERTIFICATE OF RELEASE**

To: \_\_\_\_\_  
(Recorder or Clerk of Courts)

Case No: \_\_\_\_\_

The below lien is released \_\_\_\_\_ satisfaction by proceeding of Delaware County, Ohio,  
(with or without)  
in the case of:

\_\_\_\_\_-Vs-\_\_\_\_\_  
Plaintiff Defendant

**Type of Release:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Mortgage Release | <input type="checkbox"/> Lease                | <input type="checkbox"/> Certificate of Judgment |
| <input type="checkbox"/> Mechanic's Lien  | <input type="checkbox"/> Federal Tax Lien     | <input type="checkbox"/> Other (specify below)   |
| <input type="checkbox"/> Vendor's Lien    | <input type="checkbox"/> Bureau of Employment |  |
| <input type="checkbox"/> Assignment       |   |  |

Other: \_\_\_\_\_

**Lien filed by:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Vol.: \_\_\_\_\_ Pg: \_\_\_\_\_

**Lien assigned to:** (if applicable)

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Vol.: \_\_\_\_\_ Pg: \_\_\_\_\_

**Lien filed against:** \_\_\_\_\_

\_\_\_\_\_ Release of Property (*Attach complete description if partial release; no description needed if full release.*)  
(Full or Partial)

Other Comments: \_\_\_\_\_

Approved for Recording by: \_\_\_\_\_ Fee: \$ \_\_\_\_\_  
(Recorder's or Clerk's Office) Date

Issued To: \_\_\_\_\_ on \_\_\_\_\_ Date Fee: \$ \_\_\_\_\_  
(Recorder or Clerk)

**NATALIE FRAVEL, CLERK OF COURTS**  
**DELAWARE COUNTY, OHIO** By: \_\_\_\_\_  
Deputy Clerk

**Instructions**

1. Complete one form for each release
2. Send to Delaware County Recorder's Office for approval and fee information on each Recorder's Release, and/or Send to Delaware County Clerk of Court's office for approval and fee information on each lien filed in the Clerk's office.
3. File each original Court Certificate of Release at the time of filing the Confirmation Entry.
4. File each original plus one copy if you would like a file-stamped copy returned to you.