



NATALIE FRAVEL

Delaware County Clerk of Courts

INSTRUCTIONS FOR FILING FOREIGN JUDGMENT(S)

Requirements and information:

1. Affidavit with **complete** names and addresses of both the judgment creditor and judgment debtor.
2. Instructions for Service (required to send notice to the judgment debtor of the filing of a judgment against him / her in the Court of Common Pleas).
3. Praecipe for Certificate of Judgment.
4. Authentication of Judgment signed by the Clerk of Courts, the Judge, and the Clerk of Courts again.
5. Filing fee in the amount of \$50.00 made payable to the "Delaware County Clerk of Courts".

Please be sure to include your return and service copies of the above along with a self-addressed stamped envelope. Service will be issued by certified mail unless we are instructed differently by you.

Note: This judgment cannot be accepted for filing unless the above information is completed and submitted in full.

It is very helpful when we process your request if the affidavit or praecipe has all the required information (complete names, addresses and judgment amounts, etc.) on one page, if possible.

If you have any further questions, please feel free to give our office a call and we will be happy to answer any of your questions.

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IN THE COURT OF COMMON PLEAS
DELAWARE COUNTY, OHIO

DOE FINANCIAL SERVICES, INC.,
100 BAKER STREET
MARSHALL, IN 56250

Plaintiff,

Vs.

JOANNE SMITH
7000 FAIRWAY DRIVE
MARSHALL, IN 56250

Defendant.

CASE NO:

JUDGE:

**NOTICE OF FILING OF
A FOREIGN JUDGMENT**

1. Plaintiff, on November 18, 1997, obtained a judgment against the defendants, jointly and severally, in the District Court, Fifth Judicial District, Lyon County, Minnesota, a court of record of that state.
2. A certified copy of said judgment is attached as Exhibit "A".
3. No part of said judgment has been paid, and there is due plaintiff thereon the sum of \$11,626.70 together with post-judgment interest at 10% from the date of filing of the Notice of Filing of a Foreign Judgment.

Wherefore, plaintiff demands judgment against defendants in the sum of \$11,626.70 together with post-judgment interest at 10% from the date of filing the within Notice of Filing of Foreign Judgment and costs.

Respectfully submitted,

Margaret Smith Co., L.P.A.

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