

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, OHIO

THE STATE OF OHIO,  
Plaintiff,

-vs-

Case No. \_\_\_\_\_

\_\_\_\_\_  
Defendant.

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Social Security Number to be  
submitted in sealed envelope

**APPLICATION FOR SEALING OF RECORD UPON DISMISSAL OR NOT GUILTY FINDING  
PURSUANT TO O.R.C. 2953.52**

Now comes the Defendant, pursuant to Ohio Revised Code §2953.52, and makes application to the Court for an Order sealing the official records in the above captioned case. This Motion is supported by the following Memorandum:

**MEMORANDUM IN SUPPORT OF APPLICATION**

Date Indicted: \_\_\_\_\_  
Case Terminated: \_\_\_\_\_  
Offense: \_\_\_\_\_  
Ohio Revised Code Section: \_\_\_\_\_  
Arrest Date: \_\_\_\_\_  
Arrest No.: \_\_\_\_\_  
Arresting Agency: \_\_\_\_\_

There are no criminal proceedings pending against the above named Defendant.

The interests of the Defendant is having his/her records pertaining to this case sealed, are not outweighed by the legitimate governmental needs to maintain such records.

Respectfully submitted,

\_\_\_\_\_  
Defendant/Applicant

I hereby certify that a true and accurate copy of the foregoing Application for Sealing of Records and Memorandum was served, by Courthouse Mail, upon the Office of The Prosecuting Attorney, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Defendant/Applicant

IN THE COURT OF COMMON PLEAS OF DELAWARE COUNTY, OHIO

THE STATE OF OHIO,  
Plaintiff,

-vs-

\_\_\_\_\_  
Defendant.

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Case No. \_\_\_\_\_

**JUDGMENT ENTRY SEALING RECORD OF  
DISMISSED CASE OR NOT GUILTY FINDING (2953.52)**

This matter came before the Court on the Defendant's Motion for Sealing of Record, pursuant to R.C. §2953.52.

There are no criminal proceedings pending against the above named Defendant.

The interests of the Defendant is having his/her records pertaining to this case sealed, are not outweighed by the legitimate governmental needs to maintain such records.

THEREFORE, IT IS ORDERED that all official records pertaining to such case be and hereby ordered sealed and all index references shall be and hereby ordered deleted, that the proceedings in this Case shall be deemed not to have occurred and that the arrest and charge of the Defendant shall be and hereby sealed, subject to the exceptions and provisions set forth in Ohio Revised Code §2953.53 and 2953.54.

It is further ORDERED that certified copies of this Judgment Entry shall be served by the Clerk of Courts on the following:

1. Delaware County Sheriff.
2. Arresting Agency \_\_\_\_\_.
3. The Prosecuting Attorney for Delaware County, Ohio.
4. Delaware County Office of Adult Court Services.
5. Ohio Adult Parole Authority.
6. The Bureau of Criminal Investigation in the Office of the Attorney General of the State of Ohio; and National Crime Information Center (NCIC) and Bureau of Criminal Investigation (BCI), 1580 State Route 56, London, Ohio 43140.

The expungement process will be completed upon all expungement/service fees being paid in full.

\_\_\_\_\_  
Judge

cc: Assistant Prosecuting Attorney  
Defendant